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| **Subject** | **Minutes MEO Executive Meeting**  |
| **Chairperson** | **Craig Constant** |
| **Date** | **Nov 16, 2022** |
| **Location** | Virtual 10:00 am |

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|  **Participants** |
| **Executive Present** | **Position** | **Attended** | **Regrets** |
| Craig Constant | President | ✔️ |  |
| Dave Degouvia | Vice-President | ✔️ |  |
| Paul Peyton | Past President | ✔️ |  |
| Don Miller | Treasurer |  | ✔️ |
| Tara Rosen  | Communication & Marketing Director | ✔️ |  |
| Stephen Sinclair | Fleet Safety Director | ✔️ |  |
| Jim Thompson | Municipal Director |  | ✔️ |
| Bruce Hilborn | Municipal Director | ✔️ |  |
| André Boutin | Supplier Director |  | ✔️ |
| Mike Shirchenko  | Supplier Director |  | ✔️ |
| Jason Sewell | Supplier Director | ✔️ |  |
| Cam McCrae | Supplier Director |  | ✔️ |
| Rick Ellig | Field Trip Coordinator | ✔️ |  |
| Mike Born | Website/IT |  | ✔️ |

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| **Minutes** |
| Item  | **Notes, Decisions** |
| 1. Call to Order
 | Meeting called to order by Craig Constant and Paul Peyton at 10:17 am |
| 2) Secretary Position | Must be a supplier. If no one does not come forth and volunteers for the position, alternate between André, Cam, Jason and Mike. Tara took notes this time. |
| 3) Treasurers Report/Payments to Charitable Foundations | No treasurer report present. |
| 4) Fall Field Trip | Was not a go for 2023. |
| 5) Strategic Planning Group Volunteers | Diane Shirchenko, Lesley Parker, Valerie Harrison and Tara Rosen to start up and see what other ideas they could come up with to try and get more young people to join as well. This team still needs to meet up. |
| 6) Social Media | Once we start doing social events, Tara will do posts. Ie. Christmas meeting/party, our 3 events next year, etc.  |
| 7) Next Meeting | Dec 9th at Don’s place at 128 Piper St, Ayr. Arrive at 9:30 am, the meeting starts at 10 am.  |
| 8) Safety | No Update |
| 9) New Business | -Tara has arranged contra for AORS in EJ so will be no cost for us to run MEOA ad in AORS spotlight this year. The ad due now so will just adjust the ad to say check meoa.org website for updates on our 3 events for 2023.-Stephen taking lead on Golf. Jason offered to help out, he has contacts in the golf world. Bruce as well. Suggested looking in Hamilton/Guelph/Flamborough area for the golf tournament. Paul suggested calling Kings’ Forest Golf Club. Possible date, May 25th?-Conference and Trade Show, Craig to reach out to see if Andre would be willing to run it again. Next year have to focus on both location and budget. Possible dates April 5 & 6th?-Jason to send list of trade shows so we don’t book our events on the same days as other shows. AORS is June 7-8, 2023-Rick will stay involved until Field Trip 2023 (he’s retiring).-Paul suggested we look at getting our booth set up for AORS now |
| 11) Adjournment | The meeting adjourned at 10:45 amMotion to accept Paul, seconded by Dave |

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| **Action items arising from the Minutes** |
| **Action Required** | **Comments** | Owner | **Target Date** | **Date Resolved** |
| PDD Day |  | Stephen Sinclair, Jason Sewell and Rick Ellig | ASAP |  |
| Conference and Trade Show |  |  |  |  |
| Technology Field Trip |  |  |  |  |
| List of Trade Shows |  | Jason Sewell | ASAP |  |
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| **Next Meeting** |
| **Scheduled Date** | Dec 9th | In-person | 128 Piper St, Ayr |