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| **Subject** | **Minutes MEO Executive Meeting**  |
| **Chairperson** | **Craig Constant** |
| **Date** | **December 9 2022, 10:30** |
| **Location** | Don Miller House |

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|  **Participants** |
| **Executive Present** | **Position** | **Attended** | **Regrets** |
| Craig Constant | President | ✔️ |  |
| Dave Degouvia | Vice-President | ✔️ |  |
| Paul Peyton | Past President | ✔️ |  |
| Don Miller | Treasurer | ✔️ |  |
| Tara Rosen  | Communication & Marketing Director | ✔️ |  |
| Stephen Sinclair | Fleet Safety Director |  | ✔️ |
| Jim Thompson | Municipal Director |  | ✔️ |
| Bruce Hilborn | Municipal Director |  | ✔️ |
| André Boutin | Supplier Director | ✔️ |  |
| Mike Shirchenko  | Supplier Director | ✔️ |  |
| Jason Sewell | Supplier Director | ✔️ |  |
| Cam McCrae | Supplier Director | ✔️ |  |
| Rick Ellig | Field Trip Coordinator | ✔️ |  |
| Mike Born | Website/IT | ✔️ |  |

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| **Minutes** |
| Item  | **Notes, Decisions** |
| 1. Call to Order
 | Craig @ 10:30am |
| 2) Secretary Position | Andre for now. shared by vendor reps. |
| 3) Treasurers Report/Payments to Charitable Foundations | $4,841.41 in account. Golf has not issued invoice yet. Insurance coming due…$5,000 investment approx.* Motion to increase dues;
* Member to $125/yr
* Bulk for 5 member $500/yr
* Eliminate 10 member bulk buy
* AGM/Conference fee $ 350
* PD day fee $ 175
* All in one fee $ 575
* Job posting fee $200
	+ First: Paul Peyton
	+ Second: Jason Sewell
 |
| 4) Fall Field Trip | Rick Ellig to chair fall field tripMid to late September. Sunday to Friday?* Ideas
	+ Texas? Roger??
		- Concerns with travel restriction and policy for municipal members
		- NO LONGER AN OPTION 2023
	+ East. Ontario/Quebec.
		- Primary focus
			* Eddynet – Andre with soft confirmations
			* Tenco/RPM tech – Andre with soft confirmations
			* Madvac – Andre with soft confirmations
			* Empire Attachments - Andre with soft confirmations
			* Prinoth
			* Champion
			* Labrie
			* Willie
 |
| 5) Strategic Planning Group Volunteers | Tara and Diane to meet |
| 6) Social Media | Need content.Job posting, events…. |
| 7) Next Meeting | Jan 18 2023, Craig. Responsible for location TBDFeb 15 2023, Dave. Responsible for location TBDMarch 22 2023, Jason. Responsible for location TBDApril AGM date and location week of April 5-6May PD day date and location |
| 8) Safety |  |
| 9) New Business | Safety update from Stephen?-Jason to send list of trade shows so we don’t book our events on the same days as other shows. AORS is June 7-8, 2023-Paul suggested we look at getting our booth set up for AORS now |
| 11) Adjournment | MikeSecond by Paul12:00 noon |

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| **Action items arising from the Minutes** |
| **Action Required** | **Comments** | Owner | **Target Date** | **Date Resolved** |
| PD Day | -Stephen taking lead on Golf. Jason and Bruce offered to help out, he has contacts in the golf world. Suggested looking in Hamilton/Guelph area for the golf tournament. Paul suggested calling Kings’ Forest Golf Club.  | Stephen Sinclair, Jason Sewell and Rick Ellig | ASAP |  |
| Conference and Trade Show | * AGM
	+ Dave chair
	+ Cameron co Chair
	+ Andre co chair
	+ Paul support
* Speaker idea
	+ Joel Moody province
		- Cameron
* Meeting/Conference Brantford/KW idea?
	+ April 5-6 2023
	+ Mike to offer AV
	+ Call with committee Tuesday call dec 13th.
 | **Dave** |  |  |
| Technology Field Trip |  | **Rick** |  |  |
| List of Trade Shows | List from jason | Jason Sewell | Before Christmas |  |
| Letter to member  | Book membership letter for 2023. To general email list. Craig to have letter. |  |  |  |
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| **Next Meeting** |
| **Scheduled Date** | Jan 18 2023, | In-person | Craig. Responsible for location TBD |